

Town of Maynard
COMMUNITY PRESERVATION COMMITTEE MEETING
Wednesday, November 14, 2012– Town Hall
Revisions: 10Dec2012

2012-13 Committee Positions:
Chair – Mike Chambers
Vice Chair – Rick Lefferts
Treasurer – Greg Price
Clerk – Jane Audrey-Neuhauser

Call to Order: Mike Chambers called the meeting to order at 7:05pm.

Members present: Jane Audrey-Neuhauser, clerk; Mike Chambers, Chair; Diane Dahill; Ellen Duggan; Dave Hull; Greg Price, Treasurer
Members absent: Robert Horn; Rick Lefferts.

John Dwyer was representing the Maynard CPC at a CPA meeting in Sterling, MA

MEETING MINUTES:

Minutes of the October 24, 2012 meeting were approved with the corrected date and amount for 3 required categories in financial estimates.

FINANCIAL:

The amount of the 2012 CPA distribution is \$ 51,825.

The amount of the anticipated CPA Surcharge income is estimated to be \$ 210,000.

It appears that the approximate amounts available in each category are:

Open Space -	\$156,000	+	\$26,000	=	\$182,000
Historical -	\$108,000	+	\$26,000	=	\$134,000
Community Housing -	\$171,000	+	\$26,000	=	\$197,000
Unreserved -				=	\$ 53,000 -- \$58,000

Funds reserved for previous appropriations - \$362,000.

Several steps are required to get unexpended funds back into the CPA Accounts.

- First we need to work with the town accountant to determine how much was actually spent on the approved proposals.
- We need to determine the process which Maynard uses to restore unused funds.
- We hope to have this set for the Annual Town Meeting.

The CPC strongly believes that bills for any expenditure of CPA funds for approved projects should be approved by the CPC before they are paid. This will also help the CPC to keep accurate financial records. We also need to incorporate into the warrant articles wording that requires funds to be expended according to the approved proposal.

BUSINESS:

Motion to extend the deadline for Final Proposals to Nov. 30, 2012 for those who had already submitted preliminary proposals passed unanimously.

REVIEW FINAL PROPOSALS –

HR017-13 -- \$7500 -- E Howard Scale and Cabinet Restoration -- Eligible
Plan would be to restore the scale and cabinet. Ellen Duggan -- liaison
Volunteers are beginning to do some of the prep work for the project.

OS011-13 -- \$10,000 – Conservation Fund Support – Eligible
The annual request of the Conservation Commission. John Dwyer -- liaison

CH003-13 -- \$250,000 – Veteran's Housing – Eligible
Project would build affordable housing units for eligible returning veterans.

Mike Chambers – liaison He has been in contact with Mike Sullivan.

-- \$65,000 – Recreational Campus Design – Eligible

REC020-13

Project would result in a plan for the use of the land around the school complexes.
Greg Price -- liaison. He has been in contact with Mike Sullivan. REC021-13 --
\$6,800 (revised proposal amount) -- Rockland Field Renovation -- Eligible
Project would renovate the field. Jane Audrey-Neuhauser -- liaison

REC019-13 -- \$60,000 -- Tobin Park Bridge -- Not Eligible

It was determined that the proposal would not qualify as recreational or historic preservation.

It is important for both of these recreational proponents to discuss future plans and timelines for projects, especially in light of the CPA requirement to review all the recreational areas and needs in town. Ellen Duggan will take the lead on this endeavor.

UPDATING CPC MATERIALS re NEW CPA LEGISLATION -- Mike will be working on the plan Ellen and Diane offered to assist. The plan is to reprint the CPP with the new legislation information and a generic schedule for submission of proposals. Proponents would be directed to the town website for specific dates and a printed insert would be prepared as well.

TIMELINE FOR PROPOSALS -- for funding for 2013 Annual and Special Town Meetings

Oct 1 -- Preliminary Application for funding due
Oct. 10 - CPC begins Review Process to determine if proposals meet the requirements of the CPA legislation.
Oct 17 -- Notification to qualifying proposals
Nov 12 -- Final Applications due (Extended to Nov. 30 for those who submitted preliminary applications)
Nov 14 -- CPC distributes applications to members for review.
December CPC meetings - CPC develops list of questions for each proposal and forwards them to the proponent.
January CPC meetings - Proponents come to CPC to further discuss proposals and answer questions. January 23
or Feb. 13 CPC Meeting -- Final vote on proposals

REVIEW PROJECTS --

Maynard Country Club (MCC) Land -- The Re-use Committee is working with a consultant from the Metropolitan Area Planning Council (MAPC).

CEMETERY FENCE -- Historical Commission is working with Norfolk Prison to move forward with the fence project. Their foundry would remove the old fence and replace it with a historically accurate replica.

The meeting was adjourned a 8:33 pm.

Respectfully submitted,

Jane Audrey-Neuhauser, Clerk

NEXT MEETING DATES:

Wednesday, November 28, 2012, 7:00pm, Town Hall. Diane Dahill will take notes.
Wednesday, December 12, 2012, 7:00pm, Town Hall. Diane Dahill will take notes.